**Example Role Description – Athlete Representative**

*Note – this template is provided as a sample to guide thinking and/or be tailored to reflect the needs and environment of your club*

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| **Role: Athlete Representative** | |
| **Purpose** | To represent athletes and provide athlete voice, insights and perspectives to assist club with their decision making. |
| **Core responsibilities** | * Play an active role in the club and on the committee as an advocate for fellow club athletes * Liaise with club athletes to understand their opinions, ideas, issues or concerns – represent these views at committee meetings so they can be considered in decision-making processes. * Act as a spokesperson for athletes in the club * Promote Special Olympics in the community as opportunities arise |
| **Desired knowledge and skills** | * Registered as a Special Olympic athlete (ideally for a minimum of 12 months) * Good communication skills (especially in listening & speaking) * Have good relationships with fellow athletes * An ability to maintain confidentiality when required |
| **Estimated time commitment** | * The estimated time commitment required of the Athlete Representative is app. [hours] per week/month |